

# PRE-SHOOT CHECKLIST

- Ensure all lamps and light fixtures are plugged in and have working bulbs.**  
Do not mix fluorescent and incandescent bulbs as it will result in inaccurate colour.
- Remove/Hide all loose items.**  
Remote controls, kleenex boxes, garbage bins, worn magazines, toys, electronics/phones/cables, etc.
- Remove personal items from bathrooms.**  
Toothbrushes/toothpaste, hair brushes, kleenex boxes, makeup/beauty products, bars of soap, shampoo, etc.
- Make sure all mirrors and windows are clean.**  
Ensure that there is no streaking on mirrors and no stickers or bird poo on windows.
- Ensure any towels are crisp and staged otherwise remove them.**  
It is always better to showcase the hardware/fixtures of the home rather than the towels.
- Simplify kitchen.**  
Remove everything associated with washing dishes and all hand/tea towels.  
 Minimize items on surfaces. ie. toaster, coffee maker, cooking utensils.  
Clear off the fridge, this includes all magnets and items placed on top.  
Highlighting just a few items is ideal. ie. Kitchen-Aid mixer, fruit bowl, knife block.
- Provide elements of life and colour for photographer's use.**  
Fresh flowers for dining tables. Fresh fruit for centre-piece bowls. Small plant or two for vibrancy.
- Make sure all bedrooms are inviting.**  
Beds need to be made. Bedside clutter removed. No loose clothing. Study spaces tidied and simplified.
- Remove personal photographs and personal items.**  
Personal photos and eclectic items scattered about cause potential buyers to disconnect from the space.
- Sweep and clean driveways, patios, decks, etc.**  
Make sure that outdoor spaces appear inviting rather than tired and in need of work.

# PRE-SHOOT CHECKLIST

- Provide instructions for gas fireplaces and dress up wood burning fireplaces.**  
Fireplaces look inviting when turned on; at the least they should look ready to light with a single match.
- Clean carpets and remove stains.**  
Steam cleaning the carpet will do wonders to have the place looking fresh.
- Minimize furniture.**  
Furniture can easily appear cluttered on film; an extra chair or loveseat can make the difference between feeling enticed or cramped.
- Clean the yard.**  
Tidy or remove the hose. No shovels, rakes, gardening tools, toys, bikes, garbage bags or decrepit items.
- If possible, make sure that pets are out of the house or kennelled.**  
Remove food dishes and pet toys.
- Alarms, interior locked doors and extra keys.**  
If you are to be gone for the shoot, make sure to have alarms disarmed, all doors unlocked for access and provide any extra keys needed.
- Suites and carriage homes.**  
If you'd like to have the suite or carriage home shot, please be sure to give tenants appropriate notice.
- SPECIAL REQUESTS.**  
If you have any special requests, things not to be photographed, touched, etc., please make sure to leave a note or talk to us about it.

If you have any questions, comments, or concerns,  
please feel free to contact us by phone or e-mail.  
We would be happy to help.